

Minutes

Board members meeting of

Riverbend water & sewer company

Date: December 11 2-21 @ 10L:35 am

Attendees: Roger Pihl Chris Bolling, Jenna Collinge, Diane Boat, Steve boat: Via Zoom Jeremiah Julia

Topic	Discussion
Previous meeting minutes:	Approved
Old Business:	<p>Board members approved the prosses for late fees for delinquent taps. First notice send letter via mail, second notice post on door then shut off. Board members voted to wave late fees for delinquent taps.</p> <p>Bord members voted that board members need no compensation for begin a board member.</p>
Financial:	<p>Don taps office has a portal that they use so members can login and look up items. We are to determine what items to be posted on the portal: Checks and balances, customer balance, profit and loss, checkbook register. Diane will get with Don Tapp office to get us login information,</p> <p>Don Tapps office would like online access to the bank account to transfer money from checking to saving account. We would need a dule signature for the checking account.</p> <p>Don taps office can get someone to post late notices will discuss that with them. Steve Boat will ask EPC if they are willing to post late notices.</p>
Banking information:	<p>Board member agreed to stay with Bank of Colorado baking system. Board voted to use new system, using automatic withdrawal payment system . Bank will be charging \$5 per month and .25 cents per line item/ per person. It would be ruffly \$23.52 per month to use system. Chris will get with Bank of Colorado to get a letter to send out to members on the prosses of setting up system and a list of paperwork to get new signers on account. Diane with get with Donn Tapp's office to see how much fees will be for doing line items for Bank of Colorado.</p>

Signers on Bank of Colorado account: Bord members agreed all Bord members must be a signer on account. New signers will be Roger Pihl, Jeremiah Julia, Chris Bolling, Jenna Collinge. Dave Van Roekel & Steve Boat will be removed from the account as signers. All business forms and signature pages will need to be signed by all updated signers to the account. Diane will get with Back of Colorado to get paperwork started for new signers on the account.

Board member voted to keep current insurance.

Construction of Website

Jeremiah made a shell of the website. But there are some financial parts to that. You have to purchase a domain \$10-50 yearly, certification of security is \$50 year. Board members voted to continue with the building of the website and financial. Items to be posted on website. bylaws, meeting minutes. Post meeting dates.

Ballot and Voting

Roger will create a letter and ballot for items that need to be change in the by-laws Roger will then have the lawyer look at it and make changes. Ballot needs to be sent out some time early January. Items needed to be change.

- **Article I**, correct corporate address to 9433 County Road 335, New Castle, Colorado 81647
- **Article II (A)**, last sentence about notice of meeting should allow notice by electronic or digital means such as text, email and the website.
- **Article II (B)**, change the meeting date to anytime in April and establish term dates and duration of board members. We think terms should start on June 1 to the last day of May two years later. So, two-year terms. The 2022 meeting would be February then the next annual meeting would be April 2023. Does this belong or affect Article III??
- **Article II (D)**, We want to notify by easiest means then mail if we don't have any other way. Email, text or however they choose to give us their most reliable contact information.
- **Article III (D)**, We want to notify board members by email, text, etc. We probably don't need "telegram" in their anymore

Other items

after February meeting Roger and Steve will go around to look at assets.

No new news on nutrient farms.

Low water system: nutrient farm has still not dug up and put in new line.

Meeting adjourned

12:40

Next Meeting

February 12 2022 at 10:00 at New Castle community center.